

APPROVED NOV 5 1999

**TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING MINUTES
November 8, 1999**

6:00 p.m. MEETING CALLED TO ORDER – Chairman Tim Seeger called the meeting to order at 6:02 p.m.

PRESENT: Chairman Seeger, Selectman Dargie and Town Administrator Kelley Collins

ABSENT: Selectman Tenney

6:30 p.m. MEET WITH FIRE CHIEF, MIKE BEAUCHAMP AND ASST. FIRE CHIEF RICHARD EDMUNDS TO DISCUSS PARKING AT STATION 1

Parking at Station 1 – Chief Beauchamp and Assistant Chief Edmunds explained to the Selectmen the difficulty they have parking at Station 1 during the winter when the snow piles up. They have spoken with the Road Agent, Bob Varnum, about scraping some topsoil off and bringing in gravel for an area approximately 140' long and 40' wide (to the right of the fire station – as you look at it from the road). The Chiefs would also like to put some jersey barriers on that side of the building to prohibit parking within the area closest to the building that experiences falling snow and ice from the roof. In addition, they would like to put a gravel path on the left-hand-side, length of the building (again out of reach of falling snow and ice) This plan also includes blocking up a window on the right side of the building and creating a new door on that side. The Selectmen asked if they would like to put money in their budget next year for paving this area? Assistant Chief Edmunds feels that he would like to wait to give the area plenty of time to settle. The time frame would be to have the gravel work done this year and budget money for the door next year.

Software and Computer Cabinet – Assistant Chief Edmunds has found a locking computer cabinet at Staples that would suit their purposes at the fire station. He intends to purchase that soon. He would also like to load a sample disk of the FireSoft software for the Town Administrator and Mrs. Miller to review. The Town Administrator noted that she is certainly willing to take a look at the software but that the Chiefs are the ones that should be satisfied with its performance.

Radio Repairs – Chief Beauchamp and Assistant Chief Edmunds made the Board aware that Keene Mutual Aid has changed their radio repeater system and as a result, the fire department is having some difficulty receiving transmissions with their 20 Watt mobile radios. Asst. Chief Edmunds has looked into amplifiers, which would boost the 20-Watt radios to 100 Watts. The amplifiers run about \$557 each and we have (4) 20 Watt radios and (1) 65 Watt radios. We would need (4) amplifiers and (1) new 100-Watt radio (one of the 20-Watt radios is an old GE that really needs to be replaced). Some discussion took place regarding whether we should just replace all the radios. Asst. Chief Edmunds thinks the amplifiers will work fine and other than the one old radio the others do not need to be replaced. The Board suggested putting these items in their 2000 budget.

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Generator(s) – Assistant Chief Edmunds will be meeting with a salesman from Caterpillar to review generator needs at Station 1. He would like to have this salesperson review the needs for the Town Hall, including the Police Department, at the same time. The Selectmen have no problem with this.

SELECTMEN WILL REVIEW LIBRARY, FIRE AND AMBULANCE BUDGETS

The Selectmen generally reviewed the Library, Parks & Recreation, Fire, Ambulance, Planning Board, Zoning Board, Welfare and Building Inspectors budgets. Any questions the Board has will be put into memo form by the Town Administrator and sent to the Department Head before their meeting with the Selectmen. The following tentative dates have been set for budget reviews with department heads:

Monday, November 15, 1999 @ 6:30 – Parks & Recreation
7:15 – Ambulance

Monday, November 22, 1999 @ 7:15 – Library

Monday, November 29, 1999 @ 6:30 – Fire Department
(Alternate date) 7:15 – Ambulance

GENERAL BUSINESS

- **Review and discuss the status of taxation on the Stone Church owned by the Stone Church Foundation**

The Selectmen would like the Town Administrator to obtain any forms that the state provides for annual renewal for Non-Profit, exempt status. The Town Administrator has called both DRA and BTLA and been sent two different incorrect forms. She will stay on this.

- **Review and discuss possible replacement of the Antrim/Bennington Bridge**

The Town received a letter from the Bennington Board of Selectmen expressing interest in pursuing replacement of the Antrim (Depot Street)/Bennington (North Bennington Road) bridge sometime in the near future. Their interest is contingent on the same interest from Antrim, since we share this bridge. There was some conversation regarding the fact that in December 1998 the Town Administrator had the State of NH – Department of Transportation come out and view the bridge for an estimate of replacement. Their estimate came back at \$225,000 for an 18' bridge and \$265,000 for a 24' bridge. Bennington's interest may be spurred by the NH Municipally Managed Bridge Program which allows Town's to get an 80% - 20% split with the State. On the 18' bridge that means Antrim and Bennington would each pay \$22,500 and on a 24' bridge we would each pay \$26,500. This would have to be approved by Town Meeting. Before the Board can make a decision on this they would like the Town Administrator to contact NH-DOT for an updated cost estimate.

- **Review and discuss 1999 tax rate and tax bill time frame.**

The Town Administrator ran through the amounts of the tax rate and her hope that we can get the tax bills out by Wednesday. If they don't go out Wednesday, she will help the Tax Collector to get them out on Friday.

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- **Review, discuss and approve draft December 1999 Limrik article.**
The Selectmen reviewed the Selectmen's Report; the Winter Public Notices and the Y2K article for submission into the December Limrik. The Selectmen approved all articles as written.
- **Review, discuss and approve advertisement for Health/Welfare Director.**
The Selectmen reviewed the employment advertisement for a Health & Welfare Officer. They approved running the advertisement as written.
- **Set dates for budget worksessions for additional departments, as needed.**
(See minutes above for dates of worksessions)
- **Review and approve minutes of the October 25, 1999 meeting.**
The Selectmen unanimously reviewed and approved, with correction, the October 25, 1999 minutes.

The Selectmen reviewed and signed the following items:

(2) Warrants for the Collection of Yield Taxes – Belmore/Hatfield; Letter to the Antrim Church of Christ re: fence and winter plowing operations; transmittals for employee insurances

8:55 – 9:05 p.m. Non-Public Session under RSA 91-A:3, II c – to discuss a matter, which if discussed in public, may adversely affect the reputation of a person other than a member of the board or agency.

Chairman Seeger made a motion to go into Non-Public Session under RSA 91-A:3, II c to discuss a payment plan for delinquent 1996 taxes at 8:55 p.m. Selectman Dargie seconded. Roll Call Vote: Chairman Seeger – yes; Selectman Dargie – yes.

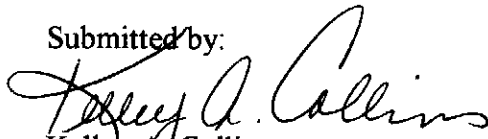
The Board unanimously agreed to allow a resident to pay \$300 down and \$30/week from payroll deduction.

Chairman Seeger made a motion to leave Non-Public Session at 9:05 p.m. Selectman Dargie seconded. Roll Call Vote: Chairman Seeger – yes; Selectman Dargie yes.

ADJOURNMENT

There being no further business to come before the Board this meeting was adjourned at 9:10 p.m.

Submitted by:


Kelley A. Collins
Town Administrator